

## HAROLD T. BARRETT FUN FOREST CAMP INSPECTION CHECK LIST

AREA	CHECKS to be DONE	BEFORE CAMP	AFTER CAMP
EXTERIOR	Exits clear of debris/snow	Y / N	Y / N
	Windows & Doors Okay / Locked	Y / N	Y / N
	Outhouses Clean (if used)	Y / N	Y / N
KITCHEN	Stove & Fridge Clean	Y / N	Y / N
	Fridge On	Y / N	Y / N
	Sinks/Counters/Dishes Clean	Y / N	Y / N
	See Below	<b>Refrigerator Off &amp; Open or "ON"</b>	Y / N
	Kitchen Clean		Y / N
	Tables/Chairs Clean/Put Away		Y / N
ALL ROOMS	Activity Room Clean	Y / N	Y / N
	Bunkroom Clean	Y / N	Y / N
	Leaders' Rooms Clean	Y / N	Y / N
	First Aid Room Clean	Y / N	Y / N
	Bathrooms Clean	Y / N	Y / N
	Storage/Pump Room Clean	Y / N	Y / N
	Lockers Empty	Y / N	Y / N
FIRE SAFETY	Smoke Detectors (3) <b>Test</b> /Working Testing Stick is on top of Bulletin Board	Y / N	Y / N
	Fire Extinguishers Okay	Y / N	Y / N
GENERATOR	<b>Generator Meter Reading #</b>	_____	_____
	Generator filled	Y / N	Y / N
	Gerry Can Filled	Y / N	
	Generator Off		Y / N
OTHER	All Lights Working & <b>Off</b>	Y / N	Y / N
	Canada & NS Flags present	Y / N	Y / N
	Barbecue <b>Cleaned/Indoors (if used)</b>	Y/N	Y / N

	<b>Firewood</b> Brought In from Generator Building & Stacked if Used		Y / N
	<b>Water Pump Turned Off</b>	Y/N	Y / N
	All Floors Swept & Mopped <b>Please use only Cool Water &amp; Vinegar on Floors</b>		Y / N
	Cigarette Butts Picked Up		Y / N
See Below	<b>Propane Tanks Off or On as Requested</b>		Y / N
	Garbage/Compost Etc. Removed		Y / N
	<b>Both Gates Locked</b>		Y / N

\* You may be asked to leave the propane and fridge on.

\*\* In cold conditions, please put 1 Cup Antifreeze in each Toilet and ½ Cup in all Sink Drains that were used Yes\_\_\_\_\_ No\_\_\_\_\_

\*\*\*If you turn on Furnace, please turn off as soon as Camp is warm, the wood stove is the main Heating Source.

Camp inspected by: \_\_\_\_\_ Date \_\_\_\_\_  
(Camp Representative)

**START OF CAMP**

Renter: \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Sign)

**END OF CAMP**

Renter: \_\_\_\_\_ Date \_\_\_\_\_  
(Print) (Sign)

**Please Double Check all Doors.**

**Please report any/all DAMAGES. Comments:**

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**Please return this Form with the Camp Keys. Thank You.**