

2nd BEAVER BANK SCOUTING's

**“HAROLD T. BARRETT
FUN FOREST CAMP”**

www.2ndbeaverbank.ca/camp

REGULATIONS & APPLICATION DOCUMENTS



Camp Address:

**1901 Beaver Bank Road
Beaver Bank, Nova Scotia**
2.4 km in from the Gated Road to Camp Gate

Revised May 2017

Camp Booking Agent – Scouter Gwen – 902-864-9073

“HAROLD T. BARRETT FUN FOREST CAMP” - REGULATIONS

MAIN GATE: Please **LEAVE UNLOCKED** during your **STAY**. **LOCK** the **PADLOCK**.

CAMP GATE: If you leave open, **PLEASE LOCK** the **PADLOCK**.

Conduct a **FIRE DRIL** as per **REGULATIONS BINDER & RECORD** on the Posted **Fire Drill Log**.

SMOKE DETECTORS: DO NOT REMOVE THE BATTERIES **NO PETS PERMITTED**.

PRE-CAMP CHECKLIST: Please conduct an **INSPECTION** as per the **Checklist**. Return with **Keys**.

NO COOKING of **FOODS** that **PRODUCE GREASE**, within **LODGE**. This is by Order of the **Halifax Regional Fire and Emergency Services Department**.

FIREWOOD for the **WOODSTOVE ONLY** is included in the **rental price of the Lodge**. Please **refill the indoor firewood pile before departure**. **CAMPFIRE WOOD** is **\$30. per CAMPFIRE**.

FIRE PRECAUTIONS: The **CAMP** is governed by the **Fire Prevention Regs of the Forest Act** and is subject to **Inspection** by the **Dept of Natural Resources**. **Fire index** is posted each day at **2:00 PM**, on the **Dept of Natural Resources website**.

BUNKS: Made of **plywood**. Please bring **Sleeping Pads**. **Air Mattress** is too wide for the **bunk**.

WATER: Well water is tested regularly. **You will be advised if required to bring in drinking water**.

The **POWER** is **SOLAR** so please **DO NOT OVERLOAD**. (Coffee Pot & Appliances draw a lot of power.) Plugs that are on the **Solar Power System** are marked as such. **PLEASE ENSURE ALL LIGHTS and SOURCES of POWER USE are TURNED OFF WHEN NOT NEEDED & BEFORE LEAVING**. If you are **Power Wise** and keep lights/appliance usage at a minimum, the generator should not be needed. A generator is, however, available as back up to **Re-Charge the SOLAR BATTERIES**, which takes approx 1 Hour.

FEE for use of GENERATOR/FUEL: **\$3.50 per hour**.

HOLD-HARMLESS AGREEMENT: All **Non-Scouting groups** must sign this agreement. As well, you must **provide proof** of **\$2,000,000.00 Liability Insurance** prior to your application being approved.

DAMAGE: The **CAMP** will be checked following your departure. **Any damages will be repaired at YOUR EXPENSE**. It is your group's responsibility to **REPLACE BROKEN ITEMS**.

KEY PICK-UP & PAYMENT: You will be contacted by phone and arrangements made. **Payment to be made** with key return unless other arrangements have been made. **UNDER NO CIRCUMSTANCES** will we accept **PERSONAL CHEQUES?** **\$30.00 fee** per set of lost keys.

FIRST AID and **CLEANING SUPPLIES:** You are responsible to **bring your own**.

ALCOHOL: NOT PERMITTED - SMOKING: LODGE is SMOKE FREE Bldg. **No BUTTS on GROUND**.

POST-CAMP CHECKLIST: The items on this list **must be completed and Checklist returned** with keys.

A **CELL PHONE** **must be on site at all times** and the # **must be left** with the **Lodge Manager**.

BEST REQUIREMENT – HAVE FUN, LOTS OF IT!

Application for Rental

Page 1

“HAROLD T. BARRETT FUN FOREST CAMP”

Please note **Application for Rental, Proof of Insurance and Deposit** must be received by **Booking Agent** at **least three weeks prior to camp date**.

If a group fails to give a minimum of two weeks (14 Days prior to Camp Rental Date) notice to Cancel, their deposit will not be refunded. Not applicable if due to inclement weather.

We _____ (name of group or person) apply to rent “**HAROLD T. BARRETT FUN FOREST CAMP**” from _____ to _____.

RENTAL: LODGE: Day use only (8 AM – 6 PM) **Monday – Friday. LODGE: Friday Evening – Sunday Afternoon**, or part of, as applicable. **TENTING only. Barbeque Available with LODGE Rental (bring your own propane).** **Note:** Groups wishing use of the **LODGE while TENTING** will be charged as if all members stayed in the **LODGE**.

Numbers: Youth: _____ **Leaders:** _____ **Adults/Guests:** _____ **Number of Camp Crests** requested _____ @ **\$3.00 each**

Contact Number to call if there is a **major problem** with the “**LODGE**”

To be Provided at Key pick-up time.

Please remember it is a LODGE not a HOTEL!

Contact person to confirm application (please print)

Name: _____

Address: _____

Postal Code: _____ Deposit paid \$ _____

Phone #: _____ Cell #: _____

Email Address: _____

Responsibility of Camp User - It is the responsibility of all camp users to review all emergency procedures and brief their group of the actions to be taken in event of an emergency. The camp has posted all muster stations and exit signs and these should be reviewed on day 1. Emergency contact information has also been posted. **Crisis planning is the responsibility of each camp user.** All camp users are requested to meet at the camp prior to beginning camp activities and create a plan to be shared with all campers to outline procedures in the event that a crisis occurs.

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To be filled in and signed prior to keys being picked up
RESPONSIBLE ADULT (20 years + old)

I _____ (**RESPONSIBLE ADULT**) understand that I am responsible for the conduct of all Members, Guests and Visitors of my group using the CAMP. I confirm the information on this application is correct and that I have READ and AGREE to the REGULATIONS under “**HAROLD T. BARRETT FUN FOREST CAMP**” which I have a copy. I also understand that the **CAMP** may be **INSPECTED** by a 2nd Beaver Bank Scouting Rep at any reasonable time without notice.

Please Note: The Responsible Adult must be on site throughout the Camp.

Responsible Adult: _____

Date: _____ Amount Paid: \$_____ Keys #: _____/_____

Crests # _____ \$_____ Deposit returned on _____ cash/cheque # _____

Please make Deposit/Payment Cheque payable to **Harold T. Barrett Camp.**

FEEES FOR RENTAL

“HAROLD T. BARRETT FUN FOREST CAMP”

LODGE - \$8.00 per Person per Day - Minimum \$100.00 per Day.

We **REQUIRE \$150.00 (CASH or ORGANIZATION CHEQUE) DEPOSIT** to accompany application.

LODGE - \$8.00 per Person per Day/Night - Minimum \$100.00 per Day/Night. DEPOSIT as above.

TENTING: \$5.00 per Person per Day/Night.

With LODGE RENTAL - if the Gas Generator is used, there is a FEE of \$3.50 per Hour.

NO ACCESS to LODGE if your group is “**TENTING**”. Groups wishing use of the **LODGE** while **TENTING** will be charged the **LODGE RATE** as above.

If you use WOOD for CAMPFIRE there is a \$30. charge per Campfire.

DEPOSIT: Your Deposit will be held until after we have **Inspected the Lodge for Cleanliness and Damage**. Deposit will be returned if all is well. **You will be contacted if there are Damages/Issues**, to advise you your **DEPOSIT**, as applicable, will be put towards **Repair/Replacement**.

LODGE CLEANING - You will be charged **\$100.00** if your group **does not return to Clean the Lodge** if you have been notified that it is unsatisfactory.

CAMP CRESTS: Crest, as shown on page one, available at a cost of \$3.00 each.

CANCELLATION: Your Deposit will not be returned if you **CANCEL within 2 weeks (14 Days)** of confirmed **CAMP DATE (except for severe weather conditions)**.

WHAT’S COVERED: Fee to Rent the LODGE includes – Propane for Fridge and Stove, Firewood for the Wood Stove (NOT FOR CAMPFIRES) and use of the Barbeque, (there are no propane tank or cleaning utensils on site) and

All the MEMORIES you can pack into your visit!!

SCOUTS CANADA

HOLD-HARMLESS AND INDEMNITY AGREEMENT (ORGANIZATIONAL)

I/WE _____, hereinafter referred to as the "Organization", shall indemnify, hold free and harmless, assume liability for, and defend the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors from any and all costs and expenses including, but not limited to, attorneys' fees, reasonable investigative and discovery costs, court costs, and all other sums which the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers and directors may pay or become obligated to pay on account of any, all and every demand for claim or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the Organization's use of real or personal property belonging to the Scouts Canada, its chartered councils, groups, agents, servants, employees, officers, and directors, on _____ (date) or by any action or omission by the Organization, its members, agents, servants, employees, officers, or directors.

Further, the Organization agrees to provide a Certificate of Insurance (attached) naming Scouts Canada as additional insured on a comprehensive general liability insurance policy in force during the period of use in an amount of not less than \$2,000,000. Such Certificate to specifically show any exclusions contained in the policy.

Property and period to be used:

"Harold T. Barrett Fun Forest Camp"
1901 Beaver Bank Rd., Beaver Bank, NS

Dates _____

(Organization): _____

By: _____ a member of the Organization who has authority to Sign this Document

Date: _____

Attach Certificate of Insurance

Note to Camp Manager: Please forward completed copies of this form to your Council Office. B.P. &P., Section 20000 February 2007

I, _____ (Responsible Adult) am **AWARE of the NO ALCOHOL Policy** at the

Harold T. Barrett Fun Forest Camp.

Signature

Date

HAROLD T. BARRETT FUN FOREST CAMP

INSPECTION CHECK LIST

AREA	CHECKS to be DONE	BEFORE CAMP	AFTER CAMP	COMMENTS
EXTERIOR	Exits clear of debris/snow	Y / N	Y / N	_____
	Windows & Doors Okay / Locked	Y / N	Y / N	_____
	Outhouses Clean (if used)	Y / N	Y / N	_____
KITCHEN	Stove & Fridge Clean	Y / N	Y / N	_____
	Fridge On	Y / N	Y / N	_____
	Sinks/Counters/Dishes Clean	Y / N	Y / N	_____
	Refrigerator Off & Open		Y / N	_____
	Kitchen Clean	Y / N	Y / N	_____
	Tables/Chairs Clean/Put Away	Y / N	Y / N	_____
ALL ROOMS	Activity Room Clean	Y / N	Y / N	_____
	Bunkroom Clean	Y / N	Y / N	_____
	Leaders' Rooms Clean	Y / N	Y / N	_____
	First Aid Room Clean	Y / N	Y / N	_____
	Bathrooms Clean	Y / N	Y / N	_____
	Storage/Pump Room Clean	Y / N	Y / N	_____
	Lockers Empty	Y / N	Y / N	_____
FIRE SAFETY	Smoke Detectors (3) Test /Working Testing Stick is on top of Bulletin Board	Y / N	Y / N	_____
	Fire Extinguishers Okay	Y / N	Y / N	_____
GENERATOR	Generator Meter Reading #	_____		_____
	Generator filled	Y / N	Y / N	_____
	Gerry Can Filled	Y / N		_____
	Generator Off		Y / N	_____
OTHER	All Lights Working & Off			
	Including in Shed and Outdoor Washrooms	Y / N	Y / N	

	Canada & NS Flags present	Y / N	Y / N	_____
	Barbecue Cleaned/Indoors (if used)	Y/N	Y / N	_____
	Firewood Brought In from Generator Shed & Stacked		Y / N	_____
	Water Pump Turned Off	Y/N	Y / N	_____
	All Floors Swept & Mopped Please use only Cool Water		Y / N	_____
	Cigarette Butts Picked Up		Y / N	_____
See Below	Propane Tanks Off or On as Requested		Y / N	_____
	Garbage/Compost Etc. Removed		Y / N	_____
	Both Gates Locked		Y / N	_____

**** In cold conditions, please put 1/2 Cup Antifreeze in each Toilet, and 1/2 Cup in each Bathroom Sink and 1/2 cup in just one of the kitchen Sinks.** Y/N_____

*****If you plan to turn on the Furnace, please start the Generator first then shut both off as soon as possible. The Furnace as well as any electric appliance uses a lot of solar power. The wood stove is the main Heating Source.**

Camp inspected by: _____ Date _____
(Camp Representative)

START OF CAMP

Renter: _____ Date _____
(Print) (Sign)

END OF CAMP

Renter: _____ Date _____
(Print) (Sign)

Please Double Check all Doors.

Please report any/all DAMAGES. Comments:

Please return this Form with the Camp Keys. Thank You.